

Mayorga Tax Pros Tax Return Organizer 2022

We will prepare the federal and applicable state income tax returns to satisfy your U.S. tax compliance needs. We will prepare these returns based on information you furnish to us. It is your responsibility to provide us with all the correct information necessary for the preparation of complete and accurate income tax returns. I agree with these terms & conditions.

Business Name: _____ Signature: _____

Income	ANNUAL TOTAL	Rental Property Expenses	ANNUAL TOTAL
W-2 Forms		Rents Received	
1099 Forms		Advertising Expenses	
Interest from Banks etc.		Auto & Travel Expenses	
Dividends		Cleaning & Maintenance	
Taxable Refunds		Commissions	
Alimony Received		Insurance	
IRA Distribution		Legal & Professional Fees	
Stock Including Buy and Sale Dates		Management Fees	
Pensions		Mortgage Interest Paid	
Real Estate Rental Information		Other Interest Paid	
Unemployment Compensation		Repairs	
Social Security Benefits		Supplies	
Other Income		Taxes	
		Utilities	
Deductions	ANNUAL TOTAL	Business Expenses	ANNUAL TOTAL
IRA Contributions		Total Income	
Student Loan Interest Paid		Advertising Expenses	
Tuition Expense		Car & Truck Exp	
Jury Duty Pay		Commissions Paid	
Medical Expenses		Contract Labor	
Dental Expenses		Equipment Purchases	
Prescription Expenses		Insurance	
Real Estate Taxes Paid		Legal & Professional Fees	
Auto Registration Taxes Paid		Office Expenses	
Home Mortgage Interest		Rent	
Points Paid		Business Property	
Mortgage Insurance Premiums		Repairs	
Church Contributions (bring statement)		Supplies	
Misc. Contributions (bring statements)		Taxes & Licenses	
Goodwill, Salvation Army etc (bring receipt)		Travel	
Documentation of Loan Refinance		Meals	
Tax Preparation Fee		Telephone	
		Utilities	
Unreimbursed Job Related Expenses	ANNUAL TOTAL		
Union Dues		Postage	
Cell Phone Expenses (Listed Property)		Bank Fees	
Cell Phone Purchase (Listed Property)		Janitorial	
Computer Purchase (Listed Property)		Uniforms	
Internet Expense		Inventory Beginning of Year	
Tools Purchased		Inventory End of Year	
Other Equipment Purchase		Other Expenses (attach sheet)	
Parking, Tolls, Trains, Bus etc.		Cell phone for Business	
Travel, Lodging, Airplane, Car Rental		Auto for Business Miles	
Meals			
Total Miles Driven			
Work Related Miles (from work to job sites)			
		Childcare	ANNUAL TOTAL
Stock Sales & Purchase	ANNUAL TOTAL	First & Last Name	
Stock Name		Address of Care Provider	
# of Shares Sold & Sales Price		Social Security Number / EIN	
Acquired Date		Child Care Expenses	
Sold Date & Cost or Basis of Stock		Name of Child Care Provider	

